

## SAR Summer Board Meeting, August 11, 2018

	BOARD MEMBERS		BOARD MEMBERS
X	Don Branaman	X	Steve Felde
X	Amye Chaparro	X	Heather Hopkins
X	Doreen Davis	X	Diane Manzini
X	David Dixon	X	Lucas Tyler (Office Manager)
X	Dari Duval		Greg Wenneborg
X	Sheryl Felde		
	PAST PRESIDENT (NON-VOTING)		
	Randy Accetta		Tim Bentley
X	Steve Outridge		

1. Board meeting called to order by President Dari Duval at 8:34AM.
2. Thanks to Sheryl for arranging the meeting site this year. Also, thanks to those who helped out with cleaning the storage shed last weekend.
3. Introductions around the table for all present, including guest Lauren Erdelyi.
4. Review notes from last year's summer meeting and discussion of past and future activities that were on that list: The Golden Spike Ceremony for The Loop, "Fitz", Run the Loop, Finish Line Kiosk, Foam Roller Tent, Ben's Bells Mural, Mileage Markers on the Loop, Photo (Backdrop) Banner, Activities for outlying areas of Tucson (Re: S. Tucson) possibly by leveraging FitKidz, Budget needs work, Design/distribute a yearly running log w/ SAR event calendar included, SAR window stickers/bumper stickers, Volunteer incentives.
5. Review of Board member survey and SWOT Analysis by Lauren.
6. Review Strategic Planning Objectives by Lauren. Her suggestions include: Establish a Mission Statement and Vision Statement for 2019. Establish Accountability metrics for Board Members. Establish top items for Governance.

### Objectives

1. Mission Statement and Vision Statement.
2. Board expectations and Accountability: Term Limit discussion - If/when term limits are instituted, the "clock" would start at that time for all Board Members, and would most likely include staggered renewals to ensure continuity on the Board. Board can have up to a maximum of 15-16 active members. Terms would be for three years, and members can serve up to two consecutive terms. Members are expected to have a reasonable level of preparedness for meetings (review minutes, prepare reports as requested, etc)... Dari proposed that a draft of the Term Limits Document be prepared for discussion and voting

at the next general meeting. Also, further review and discussion of the Board Member Contract will occur at the next general meeting.

7. Review candidates for 2018-2019 Board Members: Don Branaman, Amye Chaparro, Doreen Davis, David Dixon, Sheryl Felde, Steve Felde, Heather Hopkins, Diane Manzini, Greg Wenneborg. Motion by Diane to accept this list of candidates as Board Members, seconded by Don. Motion approved by a SAR member vote of 11 in favor and 1 opposed.
8. Nomination and election of SAR Board Officers for 2018-2019:
  - President - Diane Manzini (as Interim until 1Q 2019 transition).
  - Vice President - Amye Chaparro
  - Treasurer - David Dixon
  - Secretary - Heather Hopkins
  - Membership - Steve Felde
  - Materials - Doreen DavisMotion by Sheryl to accept these nominations, seconded by Heather. Motion approved unanimously.  
----- LUNCH BREAK -----
9. June 2018 Board meeting minutes will be reviewed and approved at the September 2018 Board meeting.
10. Office manager report by Lucas. We currently have 680 memberships with a total of 962 members. These numbers are down, suggesting that we should do a membership drive soon. The next mailing is waiting on the Run and Roll entry form. He mentioned the upcoming Old Pueblo High School Cross Country Invitational Meet at Pima College. Greg Wenneborg and Joe Cuffari will be hosting this event on September 15. Discussion about Volunteer incentives. Need to define what “number of hours worked” equals what “level/amount of discount”. We might need to create a volunteer sign-in/task/hours-worked time sheet to keep track of each event’s volunteers.
11. Materials report by Doreen. Amye, Doreen, Steve-O, Lucas, Greg all helped with the storage shed cleanup. We recently purchased a new defib battery, another first aid kit, and more foam mats. We need to order the following new materials: 300 feet of SAR flagging for finish line chute, a mobile, battery operated loudspeaker w/ microphone, heavy duty extension cords, power strips. Motion by Dari to spend up to \$800 for these supplies, seconded by Sheryl. Motion approved unanimously. Doreen also reported that we donated all of the old event t-shirts that were in the shed to various elementary schools and charitable foundations.
12. Treasurer report by Dave. He now has access to the QuickBooks files and can do online banking. We currently have approximately \$155,000 in the bank. We need to start working on target budgets for our events.  
Motion made by Diane, seconded by Sheryl, to remove Michael Miller, Dari Duval, and Caitlin Vass, and add David Dixon and Amye Chaparro to the signature card for our accounts at Compass Bank. Motion approved unanimously.

13. Social Committee report by Amye. The next Happy Hour Hobble will be on Friday, August 24th at Catalina Brewery.
14. FitKidz report by Diane. The fall race schedule will be finalized by the end of this month. Several new sponsors have signed up for this year.
15. Discussion by Dari and Diane regarding a Marketing Assistant Position. This person would help with overall SAR marketing and individual race marketing by coordinating mailings, Constant Contact and other social media accounts. Heather expressed some interest in helping coordinate this assistant's tasks.
16. Upcoming race updates: Run and Roll course has been changed due to construction and will need to be certified again. Great Pumpkin Race date has been changed to October 21st due to scheduling conflicts at Buckelew Farms. Cinco de Mayo will need a new race director for 2019, but Kara will help with the transition.
17. Childrens' Fitness Fund report by Lauren. Applications are still being accepted. She is working on developing a uniform scoring form/procedure to better aid in the determination of the final candidates.
18. The meeting site for future monthly Board meetings has been moved back to the meeting room at HealthSouth, near TMC.
19. Rob Bell Award report by Diane. We will start taking submissions for the award in the fall.
20. Annual Awards Banquet/party report by Doreen. She and Kara will again do the planning for this event, which will most likely be at the patio area at Connect (downtown) sometime this next January.
21. RRCA Convention report by Amye. Next year, the convention will be in New Orleans.
22. Meeting adjourned at 3:36PM.

Respectfully Submitted by (2018) Recording Secretary,  
Steve Felde